

EMPLOYER'S REQUEST FOR CONTINUANCE		DOCKET NO.: <u>16 XXXX</u>	
Requester's name Title / Position Business Address City, State, ZIP Telephone/Fax	Buddy Cole, Human Resources Manager Acme Widgets LTD 321 Contact Way Anywhere NE 68999 Phone: (402) 555-9876, Fax: (402) 555-7524		
Reason for continuance request:	The first hand witness, Shirley U Jest, will not be available for the hearing on February 31, 2016 because she will be attending her grandmother's funeral.		
If a witness is unavailable, could someone else substitute?	<input type="checkbox"/> Yes    If Yes, list names of alternative witness(es):  <input checked="" type="checkbox"/> No		
Please list alternative dates for hearing:	Any date after March 4, 2016		
Please Sign and Date Here:	Signature <u>Buddy Cole</u>		Date <u>2-31-16</u>
DO NOT ENTER INFORMATION BELOW		FOR TRIBUNAL USE ONLY	
Assigned Judge:		(Affix Date Stamp Here)	
Date of Hearing:			
Time of Hearing:			
Request timely?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Request is <input type="checkbox"/> GRANTED	<input type="checkbox"/> Hearing to be set by Clerk <input type="checkbox"/> Other: <input type="checkbox"/> Hearing is set by Judge for: _____ at ____:____ o'clock ____ . m.		
Request is <input type="checkbox"/> DENIED	<input type="checkbox"/> Request is not timely <input type="checkbox"/> Insufficient information <input type="checkbox"/> Insufficient Cause <input type="checkbox"/> Other:		
Judge's Signature:		Date::	
ACTION TAKEN		FOR TRIBUNAL USE ONLY	
Dates available for hearing:			
Requesting Party Notified:	Date _____ Time _____	<input type="checkbox"/> Notice of Hearing <input type="checkbox"/> Telephone <input type="checkbox"/> Voice Mail	
Other Party Notified:	Date _____ Time _____	<input type="checkbox"/> Notice of Hearing <input type="checkbox"/> Telephone <input type="checkbox"/> Voice Mail	
New Hearing Set	Date _____ Time _____	Judge _____	By _____

Please return the EMPLOYER'S REQUEST FOR CONTINUANCE to: Nebraska Appeal Tribunal, P.O. Box 98941, Lincoln, NE 68509.  
 This request may also be faxed to the Tribunal at (402) 471-1734